

BSI MANAGEMENT SYSTEMS TRAINING COURSE ENROLLMENT FORM

Programme: _____ Date: _____

Company: _____

Address: _____

Tel: _____ Fax: _____ Email: _____

Contact Person: _____ Designation: _____

Participant (1): _____ Designation: _____ Email: _____

Participant (2): _____ Designation: _____ Email: _____

Participant (3): _____ Designation: _____ Email: _____

Participant (4): _____ Designation: _____ Email: _____

Participant (5): _____ Designation: _____ Email: _____

Please specify if special Meal is required: Muslim Vegetarian Others: _____

Payment: RM: _____ Cheque No.: _____

Signature & Company Stamp

** Certificate of Completion will be awarded on passing the examination and attendance
** Courses which are only 1 to 2 days will be awarded only an attendance certificate.*

- To enroll, please complete the form above and send it together with the appropriate fee to: **Suite 19.05, Level 19 Wisma Goldhill, 65 Jalan Raja Chulan, 50200 Kuala Lumpur, Malaysia. Attention: Evelyn Chye.** All cheques should be crossed and made payable to "BSI Management Systems Malaysia Sdn Bhd"
- Course fee must accompany this form (or its photocopy) otherwise enrolment may be rejected.
- Cheque must be cleared before the starting date of the course. The organizer reserves the rights to cancel the enrolment if payment is not received before the course starts.
- Enrolment fee is not refundable unless the organizer is notified in writing of your withdrawal at least 10 working days before the course commences.
- 30% & Full payment of the course fee will be chargeable for any cancellation within 7 & 3 working days respectively.
- An applicant may, subject to the approval from the organizer, nominate a substitute to attend the course on his/her behalf.
- BSI reserves the right to change or cancel the course due to unforeseen circumstances.

Enquiries:

Evelyn Chye / E-mail: evelyn.chye@bsigroup.com

Tel: +6 03-2032 2252 Mobile : +6 012-212 2576 Fax: +6 03-2032 2253